



Minutes of the meeting of Southery Parish Council held on Tuesday 8th April 2025 at 7.30 pm in The Village Hall, Ten Mile Bank, Station Road, Ten Mile Bank, Downham Market, PE38 0EP.

Email: parishclerk1@hotmail.co.uk
Phone: 07522 137101

In attendance: Cllrs Christine Feltwell, Chris Edwards, Diane Edwards, Ian Goodwin, Annette Osler (Chair), Chris Stabile-Barnett, Sue Welch & Roger Whitehead.

Members of the public:

Clerk: Lolly Dawson, Parish Clerk & RFO

1. Apologies for absence

Cllrs J Osler, D Edwards, C Edwards & D Smith.

2. Declarations of Interest

None.

3. Applications for the co-option of the 1 Parish Councillor vacancy.

None.

4. Public Speaking (*3 minutes per person, a maximum of 15 minutes*)

- a. Members of the Public – none.
- b. District & County Councillors – none.

5. The minutes of the Parish Council meeting held on 12th March 2025.

6. To receive updates from previous minutes and consider any further actions

- a. Orchard Way Lighting Update, awaiting further information.
- b. It was NOTED that the bench will be fitted by the community payback team, it was AGREED to purchase an additional bag of post crete, and the trees on recreation drive location has been confirmed in a site visit and will be planted in the next few weeks in suitable weather.
- c. It was NOTED that the minute booked will be dropped off to Pear Tree Bindery on 09.04.2025.
- d. It was NOTED that the garage and football club rental fees are in progress.
- e. An update on the beacon location was received and the council is waiting response from Highways. It was AGREED for the beacon not to be used in VE Day celebration as insurance has seemed it not safe in current location.
- f. It was NOTED that mole catching at the Werehen caught no moles and 12 moles were removed from the playing field, it was AGREED for the contractor to be instructed to carry out another catch at the playingfield and only charge for moles caught not set-up fee.

- g. A provisional planting map for laurel planting at Ferrybank was received it was AGREED that the planting needs to be suitable for the Council, grounds maintenance contractor and Council, a site visit is to be arranged.
- h. Update on SAM2 administration, Cllr Stabile-Barnett reported that the first SAM2 data download has been carried out on one device, it was not possible to download data on second device, will be checked at next changeover. Data from second device located on Lynn Road recorded max speed 42mph with the average speed of 34.9mph.
- i. It was NOTED that the tree survey was carried out, some trees were recorded as requiring work within 90 days, clerk to source some quotes for works.
- j. Credit Card Update, it was AGREED to proceed with £32.00 per year fee after the first year.
- k. Defibrillator update, Village Hall currently closed so no further action at present.
- l. It was NOTED that the social media post was very successful in obtaining positive support from the residents in a new climbing wall at the playground, Finding Fitness will be sending over the funding supporting documentation shortly to submit grant application to the National lottery.
- m. Update on Bus Shelter Removal and replacement. Clerk to check with highways how to fill in the footpath if structure is removed.
- n. It was NOTED that the Facebook page is active and there are increasing followers.
- o. Update on VE Day Event and it was NOTED that the grant funding from Norfolk Community Foundation of £250.00 was successful, the Parish Council AGREED to donate an additional £150.00 towards the event at The White Bell.
- p. It was NOTED that the road closure for Remembrance Day event on 9th November 2025, was sent on 31st March 2025.

7. Finances

- a. An accounts update was RECEIVED.
- b. An up-to-date bank reconciliation was RECEIVED.
- c. The payments and receipts were APPROVED.

Company	Description	Net	VAT	Gross
Mr Sparkle	Tidy and clear footpath entrance to the cemetery	£20.00	£0.00	£20.00
Nurture	March 2025 Grounds Maintenance	£617.67	£123.53	£741.20
T&A Tree Logic	Tree Survey	£320.00	£0.00	£320.00
K&M Lighting	April Streetlight Maintenance	£58.20	£11.64	£69.84
Lloyds Bank	Charges	£4.25	£0.00	£4.25
KLWNBC	Dog bin weekly empty x 8 bins	£1757.60	£351.52	£2109.12
KLWNBC	Litter Bin Emptying x 3 bins	£650.50	£0.00	£650.50
Simpsons Nurseries	Laurel trees & trees for recreation drive	£264.17	£52.83	£317.00
Ten Mile Bank	Village Hall Hire	£28.00	£0.00	£28.00
Simon Dunstone	Mole Catching	£240.00	£0.00	£240.00
Mr Sparkle	March SAM2 & dog bin	£36.00	£0.00	£36.00
Income				
Norfolk Community Foundation	Norfolk Armed Forces Covenant Afternoon Tea Grant	£250.00	£0.00	£250.00

- d. It was APPROVED donate to Southery Stars £55.00 to provide the medals for the Fun Run Event raising money for Cancer Research UK on 28th June 2025.

8. Planning

- a. **Planning applications received from Kings Lynn and West Norfolk Borough Council prior to the meeting:**
 - i. Ref 25/00453/F Householder: Erection of a building following demolition of existing private workshop at 43 Ferry Bank Southery Downham Market Norfolk PE38 0PN, deadline 10 April 2025. It was AGREED to respond with NO OBJECTION.
 - ii. 25/00532/LDP. Application for a lawful Development Certificate for the proposed installation of solar PV – 591 Panels for 265.95 kWp systems. These will be located on both the North and South roof spaces, Towlers Farm, Southery Road, Feltwell, IP25 4ER. It was AGREED to respond with NO OBJECTION.
- b. **Planning decisions made by Kings Lynn and West Norfolk Borough Council:**
 - i. 25/00306/DM Farthings Drove Farm Farthing Drove Brandon Creek Southery Downham Market Norfolk PE38 0PR - PRIOR NOTIFICATION DEMOLITION- The building is a two-storey building of red brick construction with pitched slate roof and a chimney. AG Prior Notification - NOT REQD 19 March 2025 Delegated Decision.

9. Administration & Policies

- a. The Action Plan for 2025-2030 was adopted and APPROVED.

10. Highways

- a. An update on highways reports was received from Cllr I Goodwin.

11. Open Spaces

- a. **Playing Field**
 - i. An update on the playground project was RECEIVED, it was noted that the Playground Improvement working group carried out a site visit on Friday 4th April 2025, it was AGREED to as the community payback team to move the picnic bench nearer to the single gate entrance, allowing space for the springer and climbing dome to be removed and quotes to be sourced for potential new equipment, subject to funding being sourced. It was APPROVED to investigate youth shelters or exercise equipment it was proposed for them to be placed near to the skate park and consider reinstating the pump track.
- b. It was NOTED that the Community Payback Projects paperwork has been returned, awaiting dates for works to commence.

12. Correspondence

- a. Email from Anglian Water with update on smoking shelter, which is no longer available, the bridge repair which should be completed late summer & car park materials are no longer available. Clerk to contact Anglian Water and request a metal barrier and not wooden at the bridge.

13. Items of the next agenda

To be sent to the Clerk prior to publishing the next agenda.

14. To confirm the date of the next meeting(s)

- a. Wednesday 14th May 2025, at 7pm Annual Parish Council Meeting.
- b. Wednesday 25th June 2025, at 7pm, Parish Council Meeting.

Under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the Council will move to exclude the press and public for the remaining items of the agenda, by reason of the confidential nature of the business.

15. Cemetery

- a. It was NOTED that the land adjacent to the cemetery is for sale. It was AGREED to take no further action at present.
- b. It was NOTED that Scribe Cemetery software is active, and Cllrs S Welch, C Feltwell, I Goodwin & A Osler all attended the site with the Clerk and began auditing the site and updating the map to be able to upload.

Meeting Closed: 21:02

Signed:

Dated: