



All Councillors are hereby summoned to a meeting of Southery Parish Council to be held on Wednesday 9th October at 7.00 pm in the Southery Village Hall

Members of the Public and Press Welcome to Attend

Agenda published: 4th October 2024

Lolly Dawson
Parish Clerk & Responsible Financial Officer
Email: parishclerk1@hotmail.co.uk
Phone: 07522 137101

AGENDA

- 1. To accept apologies for absence**
- 2. To receive Declarations of Interest on Agenda Items and Dispensation Requests**
- 3. Public Speaking**
 - a. To receive an update from an Anglian Water Representative.
- 4. To approve the minutes of the Parish Council meeting held on 11th September 2024.**
- 5. To receive updates from previous minutes**
 - a. To note the Clerk has enrolled in ICCM Cemetery training on 14th and 15th January 2025 at a cost of £190 + VAT. This will be invoiced nearer the time.
 - b. An update on the Parish Partnership Trod project funds return.
 - c. To note a mobile phone has been purchased at a cost of £69.00.
 - d. An update on the bank signatories.
 - e. An update on the £500 grant from Anglian Water.
- 6. Finances**
 - a. To an accounts update.
 - b. To receive the PFK external audit final report and certificate.
 - c. To approve payments and receipts, as presented and any additional payments received before the meeting:
 - d. To consider a contribution towards the Village Christmas Event.
 - e. CIL Update
 - i. To sign the 23/24 CIL Annual Report
 - ii. To consider appropriate projects for the £754.65 balance.
- 7. Planning**
 - a. **To consider any planning applications received from Kings Lynn and West Norfolk Borough Council prior to the meeting:**

- b. **To note any planning decisions made by Kings Lynn and West Norfolk Borough Council:**

8. Administration & Policies

- a. To consider purchasing a Microsoft 365 Apps for Business subscription at a cost of £8.60 per month, currently there is an Office Home and Student license for Microsoft Apps, and 5GB of free cloud storage which has been exceeded. A subscription would include all apps, and 1TB of storage.
- b. To consider the cancellation of Stephenson Smart payroll provider, and for Clerk to administrate payroll using HMRC Basics payroll software at no additional cost.

9. Highways

- a. To receive an update on the A10/Westgate Street junction ownership.
 - i. To receive any further quotes for the works.
- b. To receive an update on any funding for a School Traffic Warden.
- c. To receive any quotes to replace or repair the Bus Shelter.
- d. To receive an update on the A10 fatalities and potential meeting with highways and police representatives.

10. Open Spaces

- a. To consider an update on the play area refurbishment and any potential funding.
- b. To consider the siting of the beacon.
- c. Orchard Way lighting update.
- d. To consider where to plant the 15 small saplings being delivered in November from the Woodland Trust.

11. Correspondence

12. Items of the next agenda

13. To confirm the date of the next meeting(s)

Wednesday 13 November 2024 at 7.00pm at the Village Hall

Wednesday 11 December 2024 at 7.00pm at the Village Hall (24/25 Budget-Setting)