



All Councillors are hereby summoned to a meeting of Southery Parish Council to be held on Wednesday 11th December 2024 at 7.00 pm in the Southery Village Hall

Members of the Public and Press Welcome to Attend

Agenda published: 6th December 2024

Lolly Dawson
Parish Clerk & Responsible Financial Officer
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AGENDA

- 1. To accept apologies for absence**
- 2. To receive Declarations of Interest on Agenda Items and Dispensation Requests**
- 3. To consider any applications for the co-option of Parish Councillors**
- 4. Public Speaking**
 - a. Members of the Public
 - b. District & County Councillors
- 5. To approve the minutes of the Parish Council meeting held on 13th November 2024.**
- 6. To receive updates from previous minutes and any further actions**
 - a. Orchard Way Lighting Update.
 - b. Lockable storage cabinet at the Village Hall has been purchased.
 - c. Microsoft365 business has been purchased.
 - d. Saplings and planting at the cemetery.
 - e. To receive an update on the bench and trees on recreation drive.
 - i. To clarify the exact position of the 3 x cherry trees.
 - f. To receive an update on the A10 road safety.
 - g. To not a British Sugar representative will be attending the January meeting regarding their proposed expansion.
 - h. Minute book binding.
 - i. Potential additional defibrillator at the local shop.
- 7. Finances**
 - a. To receive an accounts update.
 - b. To review the current rental fees.
 - c. To agree the invoice for the Portacabin electricity.
 - d. To receive up-to-date bank reconciliations.
 - e. To approve payments and receipts, as presented and any additional payments received before the meeting.
 - f. To consider and agree the budget and precept for 2025/2026

- g. To consider a donation to the village hall towards the lights project.

8. Planning

- a. **To consider any planning applications received from Kings Lynn and West Norfolk Borough Council prior to the meeting:**
 - i. Ref.24/02127/F – Proposed change of use from full residential dwelling to residential dwelling with partial use for dog breeding business, Aviary House, Mill Drove, Southery, Downham Market, PE38 0PJ. Deadline for comments 24 December 2024.
- b. **To note any planning decisions made by Kings Lynn and West Norfolk Borough Council:**

9. Administration & Policies

- a. To consider the current Parish Council meeting venue.
- b. To consider any VE day events and funding.
- c. To consider a gift to volunteers. (Cllr A Osler)

10. Highways

- a. To receive any quotes to replace or repair the Bus Shelter.
- b. To receive an update on highways reports. (Cllr I Goodwin)
- c. To receive an update on the Speed Watch group, Local Police representative has been contacted.
- d. To consider the current SAM2 administration.

11. Open Spaces

- a. To receive quotes for mole catching at the Werehen. (Cllr C Edwards)
- b. To consider an update on the play area refurbishment and any potential funding. (Cllr D Smith)
- c. To consider potential projects for the Community Payback Team.
- d. To approve the replacement signage for the cemetery entrance.
- e. To consider the donation of the printer.

12. Correspondence

13. Items of the next agenda

14. To confirm the date of the next meeting(s)

- a. Wednesday 8 January 2025, Wednesday 12 February 2025, at 7.00pm at the Village Hall.

Under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the Council will move to exclude the press and public for the remaining items of the agenda, by reason of the confidential nature of the business.

15. Cemetery

- a. To approve memorial headstone inscriptions.
- b. To receive the current cemetery deeds and consider any further actions.