



**Minutes of the meeting of Southerny Parish Council to be held on
Wednesday 11th December 2024 at 7.00 pm in the Southerny Village Hall**

Lolly Dawson
Parish Clerk & Responsible Financial Officer
Email: parishclerk1@hotmail.co.uk
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In attendance: Cllrs Chris Edwards, Diane Edwards, Christine Feltwell (part), Ian Goodwin (part), Annette Osler (Chair), Javey Osler, Darren Smith, Sue Welch & Roger Whitehead.

Members of the public: 3, including Cllr Martin Storey

Clerk: Lolly Dawson, Parish Clerk & RFO

1. Apologies for absence

None

2. Declarations of Interest and Dispensation Requests

Cllr C Feltwell did speak but did not vote on items 7.g. & 11.e. as a village hall trustee

Cllr D Smith did speak but did not vote on items 7.g. & 11.e. as a village hall trustee

3. Applications for the co-option of Parish Councillors

No applications received

4. Public Speaking

a. Members of the Public

A member of public spoke regarding the clearance of the A10/Ferrybank junction and removal of the dead trees and bush.

b. District & County Councillors

Cllr Martin Storey reported that the Norfolk County Council meetings are available to view on their website.

<https://www.norfolk.gov.uk/article/38708/Full-County-Council-meetings>

The Kings Lynn & West Norfolk meetings are available on their website.

<https://democracy.west-norfolk.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>

There is also a lot of financial help & support available.

https://www.west-norfolk.gov.uk/info/20007/people_and_communities

If you cannot access the websites please contact the Clerk or your District or County Councillors for further information and contact information.

5. Minutes

The minutes of the Parish Council meeting held on 13th November 2024 were APPROVED as a true and correct record of the meeting and signed by the Chair.

6. Updates from previous minutes

- a. An Orchard Way Lighting Update was received, awaiting documents from Norfolk County Council, the invoice for the works on the lights has been refunded by the landowner.
- b. It was NOTED that the lockable storage cabinet at the Village Hall has been purchased and is in use.
- c. It was NOTED that Microsoft365 business has been purchased.
- d. Saplings and planting at the cemetery. It was NOTED that these had not yet been planted as the weather hasn't been suitable. It was AGREED to plant by the end of 2024, Cllr D Smith & D Edwards & I Goodwin to mark location and plant.
- e. Update on the bench and trees on recreation drive.
 - i. A map was provided showing the exact position of the 3 x trees which were AGREED. It was AGREED for Cllr I Goodwin & Clerk to attend a meeting on site with NCC Arboriculture and Woodland for formal advice on species and location.
- f. Update on the A10 road safety. It was NOTED that no volunteers had come forward to create a Speedwatch group. It was AGREED for the Clerk to contact local police representative for a site meeting.
- g. To not a British Sugar representative will be attending the January meeting regarding their proposed expansion.
- h. Minute book binding, Cllr S Welch has gone through and sorted all historical minutes, some missing minutes will be located, and all will be dropped at Pear Tree Binding.
- i. Potential additional defibrillator. It was NOTED that the Local premier have been contacted and are willing to work together. It was AGREED that an external defibrillator at the Village Hall would be more suitable. It was AGREED to source quotes for a defibrillator, and installation to the next meeting, including any funding.

7. Finances

- a. An accounts update was RECEIVED.
- b. The current rental fees were reviewed. It was AGREED to increase the land lease at Recreation Drive to £100.00 per annum and back-date the garage rent at £15 per annum.
- c. It was AGREED for the Clerk to investigate the historical invoices for the Portacabin electricity and football clubs' usage.
- d. An up-to-date bank reconciliation was RECEIVED.
- e. To approve payments and receipts, as presented and any additional payments received before the meeting.
- f. To consider and agree the budget and precept for 2025/2026. £31,205.87. This increase will be explained by posting information on the noticeboard and websites.
- g. To consider a donation to the village hall towards the lights project. £2000.00 APPROVED.

8. Planning

- a. **To consider any planning applications received from Kings Lynn and West Norfolk Borough Council prior to the meeting:**

- i. Ref.24/02127/F – Proposed change of use from full residential dwelling to residential dwelling with partial use for dog breeding business, Aviary House, Mill Drove, Southery, Downham Market, PE38 0PJ. Deadline for comments 24 December 2024. NO OBECTION subject to Environment and planning ensure that all factors are put into place to protect residents. PROPOSED Cllr D Edwards, seconded Cllr A Osler.
- b. **To note any planning decisions made by Kings Lynn and West Norfolk Borough Council:**
None received before the meeting.

9. Administration & Policies

- a. It was AGREED to change the date for the Annual Parish Meeting so the larger hall can be used to Tuesday 8th April 2025 instead.
- b. It was NOTED that Norfolk Community Foundation funding for up to £500.00 was applied for the VE day event of Afternoon Tea on 8th May 2025.
- c. It was AGREED to purchase 1 x £50.00 voucher and 1 x £25.00 voucher for two Parish Council volunteers as a gift of thanks. Cllr A Osler to purchase and present.

10. Highways

- a. It was NOTED that no quotes to repair the Bus Shelter were received, three local contractors had been contacted, Clerk to continue to source quotes.

It was AGREED to suspend the standing orders at 21:00 and continue the meeting, PROPOSED Cllr A Osler, seconded Cllr S Welch.

- b. Update on highways reports.
Cllr I Goodwin and Clerk reported that the Highways Engineer had been in touch regarding Churchgate Street, and the section of footpath that was not repaired. They are looking into this further. Any highways issues should be reported to the Clerk or Cllr I Goodwin for reporting, residents are also encouraged to report issues directly to NCC Highways: <https://www.norfolk.gov.uk/article/39652/Report-a-highways-problem>
- c. Update on the Speed Watch group. It was NOTED that the Local Police representative has been contacted. Signage has been put onto the noticeboards; no volunteers have come forward yet.
- d. It was NOTED that the SAM2 locations have been confirmed and sent to the highways engineer for approval. It was AGREED for the Clerk to contact Mr Sparkle for connectors and SAM2 admin documents to be able to download data.

11. Open Spaces

- a. It was NOTED that no quotes for mole catching at the Werehen has yet been received. It was AGREED for Cllr R Whitehead to contact for a quote.
- b. Cllr D Smith reported that play equipment provider Wicksteed have scheduled a site visit to quote for the play area refurbishment, and some funding avenues have been sourced.
- c. It was AGREED to contact the Community Payback Team to carry out works including; Painting the railings black at the Memorial on the corner of Recreation

Drive, a budget of £50.00 for materials was AGREED, painting the cemetery gates black at the Mill Lane end, Litter pick the play area, and tidying the grass-edging on the highways area on Feltwell Road. Councillors to send any other potential projects to the Clerk.

- d. It was AGREED to replace signage for the cemetery entrances.
- e. It was AGREED to donate the large printer to the Village Hall.

12. Correspondence

None received.

13. Items of the next agenda

Tree survey quotes & tree planting
Cemetery Fees
Dog Fouling

14. To confirm the date of the next meeting(s)

- a. Wednesday 8 January 2025, Wednesday 12 February 2025, at 7.00pm at the Village Hall.

Under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the Council APPROVED to move to exclude the press and public for the remaining items of the agenda, by reason of the confidential nature of the business. PROPOSED Cllr A Osler, seconded Cllr S Welch.

15. Cemetery

- a. 4 x Memorial headstone inscriptions presented at the meeting were APPROVED.
- b. The current cemetery deeds were RECEIVED, a letter had been sent to a neighbouring landowner as agreed, no further actions at present.

Meeting Closed: 21:46

Signed:

Dated: