

Southery Pairsh Council

Minutes of the Ordinary Parish Council meeting held 12th June 2024 At Southery Village Hall at 7.00pm

1. To record the names of those present

Cllr S Welch - Vice Chair, Cllr T Feltwell, Cll D Smith, Cllr C Edwards, Cllr R Whitehead, Cllr D Edwards and Cllr I Goodwin.
Cllr M Storey - Borough Councillor

2. To consider and approve apologies for absence

It was **resolved** to accept apologies from Cllr J Osler.

3. To receive Declarations of Interest on Agenda Items and Dispensation Requests

Cllr T Feltwell declared interest on finance - expenses claim.

4. To note number of vacancies and consider cooption requests

It was resolved to co-opt D Edwards and A Osler and their names would be added to the present list.

Request from I Goodwin to be co-opted, however these need to be put in 7 days before meeting, to consider this application. The councillors resolved to make the **co-option of I Goodwin and his name would be added to the present list.**

5. To confirm as a correct record the Minutes of the Annual Meeting of the Parish Council held on 8th May 2024

It was **resolved** to approved the minutes of the meeting held 8th May 2024.

Matters arising

A10 - Cllr Storey has requested a site visit as it a crucial matter for the village. Cllr Storey noted that there was not white lines and wondered if that contributed to the accident. The lines have been reinstated since the accident. Cllr Storey has told A Wallace that he must come out to have a visit with the village. Clerk to email A Wallace to confirm there is an expectation that he comes out. Need the site visit at busy times so they can see the full impact. Would like the police to attend the meeting too.

Orchard Way - The Parish Council would like a meeting to be held with the developer.

Roundalls - agreed 20mph. Would like a correct 20mph sign.

Land beside cemetery update - would sell at a cost. Wants to keep to lean on.

Wheelie bin - get stickers up to the value of £15.00

Bus shelter - Satchwell is not going to paint it but has removed the front boards.

Discussed the options to improve it. Agreed to get quotes to have it stripped and re painted. Agreed to get 2 quotes - and reconsider if more are needed at the next meeting.

Nurture Group - The purchase order before work can start. The previous contractor was discussed and noted that he was at the field on a Sunday and wished he had carried on with the cemetery for the village. But was not able to do the Playing field. Councillors discussed the grass cutting. Cllr Feltwell suggested that someone be invited to come and deal with the moles - Cllr Feltwell is going to follow this option up. The sports day is a week on Thursday, so it must be cut ready for this. Moles are also on the children's play area too. All agreed to ratify the contract with Nurture group.

6. Handyman work

Cllr C Edwards discussed the work that still needs to be done. And the progress of work that was requested during the month.

Spraying of weeds around the village - Ask Nurture for a quote to spray weeds on the footpath. A Stannard will be spraying weeds from tomorrow. A Stannard to take speedwatch folder to Cllr D Edwards.

Cllr C Edwards has met with the Anglian water representative to look at the car park to see what is required to be done. He has explained how he would like to do the work and the material that will be used. The Parish Council would like to see a sample of the material. Cllr C Edwards will check this.

Smoking shelter are still on site and Cllr Welch has asked for 2 of them. These will be used as teen huts. Suggested that they go near the skate park.

Anglian Water are happy with the bench and cherry trees application.

7. Public Comments / Questions on Parish Issues.

An opportunity for public comments and questions. Items relevant to the agenda will be incorporated into later discussions. All new items will be noted for the next meeting.

8. Matters Arising (Clerks Report)

All matters covered through the meeting agenda.

9. To receive an update from County or Borough Councillors

Cllr Storey reported:

Now in purdha, so now guided by regulations.

MS suggested approaching the Playing field association for grants. Cllr

Storey discussed cutting grass in the wet. Sports council can provide grants.

On the case regarding the A10 issue. Cllr Storey reconfirmed that he will give £2000 towards an electronic devise at the school.

10. To consider the cemetery entrance

Discussed at matters arising.

The gate is not back up yet, but it is on order and then will be installed.

11. To note any Councillor concerns or items for the next meeting and note items forward work programme including to monitor the verges coming into the village

The Clerk was given administration instructions for recent events.

Cllr Feltwell asked if there was water at the cemetery.

Path from Ferry Bank to sedge fen - is over grown with grass. County/A

Wallace or David Mills needs to be told to clear this.

Cllr A Osler - Cemetery path now has weeds growing through it - Cllr C Edwards to ask Nathan to do this as a matter of urgency along with cemetery as well.

Church Lane some elders are growing over various areas. Its electric cable so phone them to report this.

Hall close - the path needs to be sprayed A Stannard to do all the village.

The rectory hedge is coming over all the path and needs to be cut. Mr Pool needs to be asked to do this.

White gates - need to contact insurance company to make a claim.

Cllr Goodwin - Footpaths around the village still need to be cut as they are over grown. Clerk to report to D Mills; they have not even been cut once.

Various areas in the village that are responsible of BC need to be cut as they are very overgrown.

Noted that the D Day 80 event was really well attended and well received.

Cllr R Whitehead noted that the chapel has been sold, it is going to be opened as a church. Campsey Road is worse than it was - the dyke has been cleared out. Campsey road needs to have road weeping as it is very bad.

Ringmore Road - Clerk to report to highways as the road is damaging cars.

Cllr Smith - perhaps the beacon should be moved back.

School sign - A Stannard is going to remove a tree that will help the visibility of the sign.

Discussed the max size of sign for the notice board - A4 max.

12. To approve any Handyman work to be undertaken

Duly covered earlier in the meeting.

Cllr Storey left at 20.54.

13. To consider financial business

- a. To receive bank account balances Instant £29,651.80 Treasures
£30,862.04
- b. To receive details of income received - Cemetery £120.00 Interest
£33.64

- c. To consider the recommended payments, and agree those in line with the budget

Payments

12/6	DD	NPower	£299.00
28/5	DD	NPower	£400.13
15/5	DD	NPower	£58.95
21/6	DD	Eon	£97.51

Wave	£36.83
Anglian Water	£21.30
G Robinson wage	£230.23
HMRC	£57.40
G Robinson - stamps	£1.55
Hodson office - Ink	£ 43.18
J Raby - Internal Audit	£50.00
Newton Flag & Banner	£27.30
R Gifford inv 5	£350.00
R Gifford inv 6	£350.00
K&M Lighting	£70.83
A Stannard	£70.00
K&M Lighting - LED conv	£1092.00
K&M Lighting - Football light	£768.00

Cllr Welch proposed these payments should be made, this was seconded by Cllr Whitehead and all agreed.

- d. To consider if there are any payments to be made during the month, prior to the next meeting, if work is completed to the satisfaction of a delegated person agreed if necessary A Stannard.
- e. To note the progress with the bank mandate change - Cllr D Edwards and Cllr Goodwin to be added to online banking.
- f. To consider allocation of £754.65 CIL allocation for 2023/24 - £10,000 to be requested back from Parish Partnership scheme.

14. Parish Council Management

- a. To Approve Revised Standing Orders - approved.
- b. To Approve Revised Financial Regulations - approved
- c. To Approve Assets Register YE 31.03.24 - done at previous meeting.
- d. To receive and note the Internal Audit -
- e. To Approve Annual Governance and Accountability Return 2023/24
- To approve Section 1 - Annual Governance Statement 2023/24 - agreed.
 - To approve Section 2 - Accounting Statements 2023/24 - agreed.
 - Following approval, the Chair and Clerk of the meeting sign the Annual Governance Statement and the Chair signs the Accounting Statements - carried out.
 - The RFO sets the commencement date for the exercise of public rights duly set in line with the requirements.

15.To receive general correspondence via email during the month and consider any further actions required:

Discussed the footpath email regarding G Topman.

16. To note and ratify decisions made during the month

None.

17. To consider planning items

Applications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed below.

Decisions

24/00666/F Southery 62 Lynn Road Southery Downham Market Norfolk PE38 0HT - Demolition & replacement of lean-to utility and poorly constructed brick conservatory with single storey rear extension. Application Permitted 20 May 2024 Delegated Decision

24/00244/O Southery 13 Mill Lane Southery Downham Market Norfolk PE38 0NF - Outline Application: Proposed dwelling. Application Permitted 3 May 2024 Delegated Decision

24/00665/PAGPD Southery 62 Lynn Road Southery Downham Market Norfolk PE38 0HT - Single storey rear extension which extends beyond the rear wall by 5.1m with a maximum height of 3.45m and a height of 2.95m to the eaves. GPD HH extn - Not Required 10 May 2024 Delegated Decision

Correspondence

18. To Note Date of next meeting Wednesday 10th July 2024 at 7pm in the Southery Village Hall

19. To resolve to the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1 (2)

- a. To consider quotes for work - if required - not required.