

SOUTHERY PARISH COUNCIL
Minutes of the Ordinary Meeting of the Parish Council
Held on Wednesday 8th May 2024 at 7.00pm
In Southery Village Hall

63/24 To elect the Chair

Cllr Welch proposed that Cllr A Osler be elected as Chair for the coming year, Cllr C Copsey seconded this proposal. All Councillors agreed, and Cllr A Osler signed the acceptance of office form.

64/24 To elect the Vice Chair

Cllr A Osler proposed that Cllr Welch be elected as Vice Chair for the coming year, Cllr J Osler seconded this proposal. All Councillors agreed.

65/24 To record the names of those present

Cllr A Osler, Cllr S Welch, Cllr C Copsey, Cllr R Whitehead, Cllr T Feltwell,
Cllr J Osler,
One Parishioner
Norfolk County Councillor M Storey
G Robinson - Clerk

66/24 To consider and approve apologies for absence

It was resolved to accept apologies from Cllr D Smith.

67/24 To receive Declarations of Interest on Agenda Items and Dispensation Requests

There were no declarations of interest.

68/24 To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 10th April 2024

It was **resolved** to sign the minutes as a true and accurate record of the meeting held on 10th April 2024.

69/24 Public Comments / Questions on Parish Issues.

An opportunity for public comments and questions. Items relevant to the agenda will be incorporated into later discussions. All new items will be noted for the next meeting.

- Halls Close by number 23 - The hedge is overhanging the footpath on the corner. Cllr J Osler to follow up this matter.
- Footpath/cycle path down Campsey at the back there is not kept well enough. The grass that has not been cut. Cllr J Osler will follow up this matter.

- Councillors discussed the junction going out of the village onto the A10. Because of the excessive speed of traffic councillors would like a roundabout. Councillors felt that the speed of traffic could be contributing the accidents that have happened over the years. Councillors noted that when drivers are diverted out of the village people they are not adhering to the correct speed limits. Councillors would like some speed checks done through the day to try and slow drivers down.
- Cllr Storey reported on the recent tragic accident noting that a 22year old died. He noted that there were no 'Give way' white lines on that section of road, and that although he is familiar with the road and junction he was up to the junction very quickly. The Highway safety team are going to be investing the area and the accident as part of their usual procedure. It was noted and discussed that this is the 2nd accident on the junctions going out of the village in 3 years. A parishioner felt there needs to be something that slows drivers down as they are driving on the A10. The Parish Council is very concerned that white lines were put back after the resurfacing or have been worn away and are not suitably visible anymore. The lines are in place on the other side of the road at that junction. It was felt that direction signs on the opposite of the junction would help the situation of showing that there is a junction at that point. It was resolved that the Clerk would feed this back to highways safety team through A Wallace, the local Highways contact. Councillors would like a site meeting to be held at the junction too, with Councillors and Cllr M Storey in attendance. Clerk to ask the police to come and check speed in the village.
- Parish Council notice board - The notice board is now in place. Clerk to put dates of the scheduled meetings for 2024 on the notice board.

70/24 Matters Arising (Clerks Report)

- To note date of Beat the Bills event on 6th August 2024 at Southery Village Hall from 10am till 2pm.
- Orchard Way lighting - No progress made as the developer does not want to engage in a meeting with Parish Councillors and the County legal department.
- Football/playing field lighting - not completed yet. Cllr Edwards confirmed that the lighting parts are ready to be installed when the weather improves.
- Feedback on items reported to Highways and the lighting contractor - all issues reported and either resolved, will be within the 6 weeks of reporting or not at a level to be resolved.
- Feedback on Highway requests - The application for 20 mph roundalls. A Wallace has noted that it is not possible to have 20mph roundall as

in fact the speed limit is 30mph. However, Councillors are familiar with the area coming off A10 at Ferry Bank. And although the speed limit begins as 30mph is alters to 20mph. This 20mph limit continues passed the school. It was **resolved** that the Clerk would insist that the road is 20mph so there can be roundall on the road off Ferry bank going past the school.

71/24 To receive an update from County or Borough Councillors

Cllr Storey noted that in another village there are electronic signs to encourage the reduction of speed by the school. Funding could be applied for through Parish Partnership of £4000 and Parish Council could pay £2000. This would be part of the 24/25 grant and Cllr Storey would pay £2000. It was resolved the Clerk to put an email through to A Wallace and Cllr Storey to express an intention of the Parish Council to make the Parish Partnership application by the deadline of December 2024 and that they would welcome the £2000 funding from Cllr Storey.

Borough Council 16/5/24 - Mayor making ceremony is taking place at the town hall.

QE hospital - This is still on course to be built on schedule. Another site option has been put forward and this is being considered by some authorities. However, the building working work is still moving forward at the current site.

NCC - Full council meeting held yesterday, new chairman of NCC has been elected. Further discussed other NCC matters that are reported on in detail on the NCC website. <https://www.norfolk.gov.uk/article/38708/Full-County-Council-meetings>

72/24 To consider the cemetery entrance

Councillors noted that they really would like to have tractor access to the cemetery. But it is not possible because the gateway entrance is not big enough. Discussed the land next to the cemetery. Cllr Whitehead to ask the owner if there is a way forward for the Parish Council to own the land.

73/24 To note any Councillor concerns or items for the next meeting and note items forward work programme including to monitor the verges coming into the village

Clerk to ensure that parishioners have supported the Parish Council in putting up the notice board have been thanked.

Manhole cover at top of Orchard Way has gone down and needs reporting on upgate street - Clerk to report.

Tap at the cemetery was leaking so Cllr Feltwell arranged for it to be repaired. Cllr Feltwell was charged £50.00 so an expenses claim will need to met at the next meeting.

Hall close - Cllr Edwards discussed the litter bin, which is currently being kept safe. Councillors discussed the best way forward to reposition the bin at a

sensible cost. It was resolved the Clerk to find out if it is possible for a suitable sticker could be made for wheel bin for Halls Close, which explains that the bin is owned by the Parish Council and the location is should remain. Campsey Road needs to be swept - Clerk to ask A Wallace.
Bus shelter - Clerk to ask Mr Satchwell to make improvements to the bus shelter, including painting it dark grey.

Grass cutting -

Clerk to get a quote from Nurture group for all the grounds maintenance requirements for the remainder of the year.

Graves new ones - The arisings have not been collected. It was felt that the current contractors machine was not doing a good enough job.

Councillors discussed the work being done. Councillors would like to hold a meeting with the contractor to discuss the standard of work.

Covid plaque and for the key to lock up in the cemetery - Cllr Feltwell to ask Alison for these items.

Cllrs J Osler and Copsey left the meeting at 8.42pm

74/24 To approve any Handyman work to be undertaken

Cllr Edwards - strim the south end of the village again to maintain the improvement. Cllr Edwards noted that the water board did not leave an area in a good condition.

Clerk to ask the grounds maintenance contractor to weed kill the weeds on the cremation part at the cemetery.

75/24 To consider Anglian Water donated work, including car park and the repair of the gate entrance and how to spend £500 donation (funds not available until decision is made)

£500 donation offer - It was resolved to spend the money on the 50% cost of bench and installation - Clerk to tell the Anglian Water representative of the intention of the money so the funds can be received.

Clerk to ask highways if a cherry tree can be placed opposite side of the road to the new notice board to add some visual improvement to the area. Clerk make an application.

Other donation from Anglian Water - Councillors discussed this matter in details, resolving that they would like the car park area next to the playing field to be resurfaced with plainings. The gateway entrance is also eroded to they would also like the something on the gateway entrance too. Clerk to make this request.

Previously the Parish Council asked if they could also have one of the redundant smoking shelters. Clerk to remind the Anglian Water representative of this request. As part of these requests, the Clerk to arrange

for someone to come down and be shown exactly what the Parish Council would like undertaken.

Parish Partnership bench position to be changed from the south end of the village, to be put by the new notice board - Clerk to ask Parish Partnership if a different position can be considered.

76/24 To consider use of playing field for a training group on a Monday evening and to discuss terms of use

Councillors resolved to agree this request but they should be asked to continue to pay the village hall hire charge both to retain their access to the building if required in wet weather and for future booking in the winter.

77/24 To consider financial business

- a. To receive bank account balances as at 8th May 2024

Instant	£29,466.68
Treasurer	£33,545.58
- b. To receive details of income received

Cemetery fees	£384.00 and £180.00
CIL	£4105.61
- c. To consider the recommended payments, and agree those in line with the budget

Rob Gifford	£700.00
G Robinson	£230.03
A Stannard	£88.00
K&M Lighting	£70.83
Stephenson Smart	£144.00
C Edwards	£27.00
C Copsey	£15.90
Clear ins	£1831.04
- d. To note the progress with the bank mandate change
The Clerk presented document for signing to set up online banking.
- e. To consider allocation of £754.65 CIL allocation for 2023/24 Clerk to suggest something and agree next month agenda item.

78/24 Parish Council Management

- a. To Note Annual Review of Declaration of Interest (Pecuniary and Non-Pecuniary) Councillors were invited to update their declarations if necessary.
- b. To Review and Approve Meeting Dates: Second Wednesday each month except January up until May 2025 It was agreed to continue with these dates.
- c. To Approve Revised Standing Orders - It was resolved to approve the Standing Orders.
- d. To Approve Revised Financial Regulations - It was resolved to approve the Revised Financial Regulations.

- e. To Approve Assets Register YE 31.03.24 - to be considered at the next meeting.
- f. To Approve Insurance Renewal 2024/25 £1831.04 - It was resolved to approve the insurance payment.
- g. To consider the Internal Audit - June meeting
- h. To Approve Annual Governance and Accountability Return 2023/24 - June meeting.
 - i. To approve Section 1 - Annual Governance Statement 2023/24
 - ii. To approve Accounting Statements 2023/24
 - iii. To approve Bank Reconciliation YE 31.03.24
- i. To approve items to be paid by Direct Debit and Standing Order - It was agreed to continue with those payments made by DD or SO.

79/24 To receive general correspondence via email during the month and consider any further actions required:

Up date

Clerk to inform parishioners of the actions to be taken regarding the A10 road safety concerns and the actions they intend to take.

D Day - Cllr Smith noted that there has not been much interest in an event being held. Cllr A Osler suggested that just some drink and nibbles to be provided at the beacon. Suggest having the Bell open to provide a free drink £300 max and nibbles £100. Bell to provide a glass of wine up to the value of £300.00.

80/24 To consider planning items

Applications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed below.

24/00666/F - Support - decision made during the month as the deadline was 3rd May.

Decisions

Correspondence

Planning appeal -Deadline 30th May 23/01167/F

81/24 To Note Date of next meeting Wednesday 12th June 2024 at 7pm in the Southery Village Hall

Councillors noted the date of the next meeting.

82/24 To resolve to the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1 (2)

- a. To consider quotes for work required - There were no matters to consider.