



**All Councillors are hereby summoned to the Parish Council meeting of Southern Parish Council to be held on Wednesday 10<sup>th</sup> December 2025 at 7.00 pm in The Village Hall, Ten Mile Bank, Station Road, Ten Mile Bank, Downham Market, PE38 0EP.**

Members of the Public and Press Welcome to Attend

Agenda published: 6<sup>th</sup> December 2025

Lolly Dawson  
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## **AGENDA**

- 1. To accept apologies for absence**
- 2. To consider any applications for the co-option of a Councillor for the 1 vacancy.**
- 3. To receive Declarations of Interest on Agenda Items and Dispensation Requests**
- 4. Public Speaking** (*3 minutes per person, a maximum of 15 minutes*)
  - a. Members of the Public
  - b. District & County Councillors
- 5. To approve the minutes of the Parish Council meeting held on 12<sup>th</sup> November 2025.**
- 6. To receive updates from previous minutes and consider any further actions**
  - a. VAT reclaim, still awaiting new VAT relief number to process 23/24 & 24/25.
  - b. Orchard Way Lighting Update and sign the S38 agreement.
  - c. Update on the noticeboard refurbishment.
  - d. Update on the installation of the seat in the bus shelter at the end of Orchard Way.
  - e. Update on lockable rubbish bin, Cllr D Smith.
  - f. Update on playground signage.
  - g. To receive the fire risk assessment of the pavilion building and consider any further actions.
  - h. Update on fascia repairs on garage at recreation ground.
  - i. To receive a Parish Online update.
  - j. To receive any updates on the asset register.
  - k. To receive an update on the Christmas tree purchase.
- 7. Finances**
  - a. To receive an accounts, update.
  - b. To receive up-to-date bank reconciliations.
  - c. To approve payments and receipts, as presented and any additional payments received before the meeting.
  - d. To consider the draft budget for 2026/27.

## **8. Planning**

- a. **To consider any planning applications received from Kings Lynn and West Norfolk Borough Council prior to the meeting:**
  - i. None received prior to agenda being published.
- b. **To note any planning decisions made by Kings Lynn and West Norfolk Borough Council:**
  - i. 25/01793/DM, Prior Notification: Demolition of grain store, fan house, lean-to link and general-purpose agricultural building. Sedge Fen Road. DM prior notification NOT required. Delegated Decision. 26 November 2025.

## **9. Highways**

- a. To receive an update on highways reports. (Cllr I Goodwin)
- b. To receive the SAM2 results and update. (Cllr C Stabile-Barnett)
- c. To receive an update on the A10 junction speed concerns.
- d. To consider any action required, due to damage to trees at Ferry Bank.

## **10. Playing Field**

- a. To consider an application to the Rural Community Small Grant Scheme. £1,000 to £5,000.
- b. To receive an update on the playground project.
  - i. To receive an update on the Sports England funding application. (Cllr C Stabile-Barnett)
- c. Pavilion.
  - i. To receive an update on the pavilion refurbishment project.
    - 1. To receive an update on the Family Hub Community Fund application.

## **11. Open Spaces**

- a. To receive an update on the Community Payback Projects.
  - i. To receive an update on the boundary fence removal.
- b. Streetlights update
- c. To consider a memorial bench at Ferrybank.

## **12. Items of the next agenda**

## **13. To confirm the date of the next meetings**

- a. Wednesday 14<sup>th</sup> January 2026 at 7pm.
- b. Wednesday 11<sup>th</sup> February 2026 at 7pm.
- c. Wednesday 11<sup>th</sup> March 2026 at 7pm.