



All Councillors are hereby summoned to the Parish Council meeting of Southerny Parish Council to be held on Wednesday 14th January 2026 at 7.00 pm in The Village Hall, Ten Mile Bank, Station Road, Ten Mile Bank, Downham Market, PE38 0EP.

Members of the Public and Press Welcome to Attend

Agenda published: 9th January 2026

Lolly Dawson

Parish Clerk & Responsible Financial Officer

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AGENDA

- 1. To accept apologies for absence**
- 2. To consider any applications for the co-option of a Councillor for the 1 vacancy.**
- 3. To receive Declarations of Interest on Agenda Items and Dispensation Requests**
- 4. Public Speaking** (*3 minutes per person, a maximum of 15 minutes*)
 - a. Members of the Public
 - b. District & County Councillors
- 5. To approve the minutes of the Parish Council meeting held on 10th December 2025.**
- 6. To receive updates from previous minutes and consider any further actions**
 - a. VAT reclaim; 23/24 requested £1,088.67 & 24/25 requested £3,100.64, both returns processed on 29.12.2025.
 - b. Orchard Way Lighting Update, S38 agreement received by Hayes & Storr, awaiting hard copies of documents to be sent to NCC.
 - c. Update on the installation of the seat in the bus shelter at the end of Orchard Way.
 - d. Update on playground signage.
 - e. To note that the fire signage and log book for the pavilion has been ordered.
 - f. Update on fascia repairs on garage at recreation ground.
 - g. To receive any updates on the asset register.
 - h. Update on the Rural Community Small Grant Scheme, for the inclusive sensory totem £1252.00 and Double Zig Zag Twister, £2223.40 plus carriage and installation. Deadline 11th January 2026.
- 7. Finances**
 - a. To receive an accounts, update.
 - b. To receive up-to-date bank reconciliations.
 - c. To approve payments and receipts, as presented and any additional payments received before the meeting.
 - d. To consider the grant request from Southerny Academy.

8. Planning

- a. **To consider any planning applications received from Kings Lynn and West Norfolk Borough Council prior to the meeting:**
 - i. None received prior to agenda being published.
- b. **To note any planning decisions made by Kings Lynn and West Norfolk Borough Council:**
 - i. None received prior to the agenda being published.

9. Highways

- a. To receive an update on highways reports. (Cllr I Goodwin)
- b. To receive the SAM2 results and update. (Cllr C Stabile-Barnett)
- c. To receive an update on the A10 junction speed concerns and update from meeting held on 14/1/26.
- d. To consider the quote of £500 + VAT for Nurture to clear the damaged trees at Ferry Bank and note the insurance company has been contacted, awaiting response.

10. Playing Field

- a. To receive an update on the playground project.
 - i. To receive an update on the Sports England funding application. (Cllr C Stabile-Barnett)
- b. Pavilion.
 - i. To receive an update on the pavilion refurbishment project.
 - 1. To receive an update on the Family Hub Community Fund application.

11. Open Spaces

- a. To receive an update on the Community Payback Projects.
 - i. To receive an update on the boundary fence removal.
- b. Streetlights update
- c. To consider an additional noticeboard at the Recreation Drive junction and receive quotes.

12. Correspondence

- a. Invitation to Norfolk Constabulary Neighbourhood Policing meeting, 20th January 2026, consider attendance.
- b. To consider attendance for the Police Neighbourhood meeting on 20th January 2026, Downham Market Town Hall at 7pm.

13. Items of the next agenda

14. To confirm the date of the next meetings

- a. Wednesday 11th February 2026 at 7pm.
- b. Wednesday 11th March 2026 at 7pm.