



All Councillors are hereby summoned to the Parish Council meeting of Southern Parish Council to be held on Wednesday 11th February 2026 at 7.00 pm in Southern Village Hall, Recreation Drive, PE38 0NB.

Members of the Public and Press Welcome to Attend

Agenda published: 6th February 2026

Lolly Dawson
Parish Clerk & Responsible Financial Officer
Email: clerk@southeryparishcouncil.gov.uk
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AGENDA

- 1. To accept apologies for absence**
- 2. To consider any applications for the co-option of a Councillor for the 1 vacancy.**
- 3. To receive Declarations of Interest on Agenda Items and Dispensation Requests**
- 4. Public Speaking** (*3 minutes per person, a maximum of 15 minutes*)
 - a. Members of the Public
 - b. District & County Councillors
- 5. To approve the minutes of the Parish Council meeting held on 14th January 2026.**
- 6. To receive updates from previous minutes and consider any further actions**
 - a. Orchard Way Lighting Update.
 - b. Update on the installation of the seat in the bus shelter at the end of Orchard Way, installed January 2026.
 - c. Update on fascia repairs on garage at recreation ground.
 - d. Update on the Rural Community Small Grant Scheme.
 - e. Update on removal of damaged trees at Ferrybank.
 - f. To receive an update on the playing field car park & British Sugar.
- 7. Finances**
 - a. To receive an accounts, update.
 - b. To receive up-to-date bank reconciliations.
 - c. To approve payments and receipts, as presented and any additional payments received before the meeting.
- 8. Planning**
 - a. **To consider any planning applications received from Kings Lynn and West Norfolk Borough Council prior to the meeting:**
 - i. 26/00069/AG, Prior Notification: Proposed agricultural building for the storage of seeds and farm equipment. at Towlers Farm Southern Road Feltwell Thetford Norfolk, IP26 4ER. Deadline 9th February 2026, extension requested.

- ii. 26/00106/F, Variation of condition 3 and 4 of planning permission 22/01610/F so that the diversions from Anglian Water and Openreach can be undertaken without the information required to satisfy the conditions being provided. The conditions remaining and being applicable but only to any works to or associated with the bridge itself at Southery Bridleway 13 Southery Norfolk. Deadline for response 12th Feb 2026.
 - iii. 26/00130/F, HOUSEHOLDER: proposed garage/ cart lodge at Little Ouse Farm Farthing, Drove Brandon Creek Southery DOWNHAM MARKET Norfolk. Deadline for response 20th February 2026.
 - iv. 25/01460/F, Retrospective - A side / single story timber framed extension for use as a chill out room/ sensory room for our disabled epileptic son at 69 Recreation Drive, Southery Downham Market Norfolk PE38 0NB. Deadline 25th February 2026.
- b. **To note any planning decisions made by Kings Lynn and West Norfolk Borough Council:**
 - i. None received prior to the agenda being published.

9. Highways

- a. To receive an update on highways reports. (Cllr I Goodwin)
- b. To receive the SAM2 results and update. (Cllr C Stabile-Barnett)
- c. To receive an update on the A10 junction speed concerns.
- d. To receive correspondence from Feltwell PC regarding Southery Road and consider any further actions.

10. Playing Field

- a. To receive an update on the Sports England funding application. (Cllr C Stabile-Barnett).
 - i. To note that the conditional aware offer is £5,255, a campaign target needs to be set on Crowdfunder, minimum £5,255 and the award acceptance form required completing.
- b. To receive an update on the Rural Community Grant Application.
- c. To consider an application to the Tesco fund.
- d. Pavilion.
 - i. To receive an update on the pavilion refurbishment project.
 - 1. To receive an update on the Family Hub Community Fund application.
- e. Bookings
 - i. To approve Southery Stars to book recreation ground on Monday 28th March 2026 from 1-4pm.
 - ii. To note the GKAcademy booking dates for 2026 and confirm agreement and fees.
- f. To consider improvements to the pathway into the playing field due to standing water.

11. Open Spaces

- a. To receive an update on the Community Payback Projects.
 - i. To receive an update on the boundary fence removal.
- b. Streetlights update

- i. The light on the corner of Feltwell Road and Mill Lane has been reported.
- c. To consider replacement of the chain-link fence at the memorial.
- d. To receive an update on the waste & dog bin audit, and consider the purchase of bags.

12. Cemetery

- a. To receive an update on the cemetery gate and consider further actions.
- b. To consider quotes to repair the cemetery path.
- c. To receive quote from Nurture to remove the bush on a headstone.

13. Correspondence

- a. Email from BCKLWN Planning Policy Team regarding the Call for Sites 2026, *“The BCKLWN are beginning preparation of a new local plan. It is likely that we will need to find land to accommodate more than 8,000 new homes and associated infrastructure to meet local housing and wider development needs. One of the firsts steps is to launch a “Call for Sites” Consultation. We are inviting landowners, developers, agents, and other interested parties to submit sites for future development. The consultation will run from 2 February to 31 March 2026.”*

14. Items of the next agenda

15. To confirm the date of the next meetings and re-consider the meeting day and location.

- a. Wednesday 11th March 2026 at 7pm.

Under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the Council will move to exclude the press and public for the remaining items of the agenda, by reason of the confidential nature of the business.

16. To note the resignation of Miss L Dawson, Parish Clerk & RFO.

17. To consider the job description(s), advert(s) and terms of employment for the recruitment of a Parish Clerk & Responsible Financial Officer and agree further actions.

18. To note that the pension regulators re-enrolment date is 14 June 2026 and re-declaration deadline is 13 November 2026.