



**Minutes of the Southery Parish Council meeting held on
Wednesday 13th May 2026 at 7.00 pm
in Southery Village Hall, Recreation Drive, PE38 0NB.**

Email: clerk@southeryparishcouncil.gov.uk
Phone: 07522 137101

In attendance: Cllrs Chris Edwards, Diane Edwards, Christine Feltwell, Ian Goodwin, Chris Stabile-Barnett (Chair), Roger Whitehead.

Also present: Cllr Martin Storey, BCKLWN

Members of the public: 2

Clerk: Neil Watson

1. Election of the Chair for the coming year

Cllr D Edwards proposed Cllr Stabile-Barnett as Chair, seconded Cllr Goodwin. There were no other nominations and Cllr Stabile-Barnett accepted the nomination. On a show of hands Cllr Stabile-Barnett was elected unanimously. Cllr Stabile-Barnett duly signed his Acceptance of Office. (minute reference 26/017)

2. Election of the Vice Chair for the coming year

Cllr Stabile-Barnett proposed Cllr Welch as Vice Chair, seconded Cllr C Edwards. There were no other nominations and Cllr Welch (absent) had previously advised that she would accept the nomination. On a show of hands Cllr Welch was elected unanimously and will sign her Acceptance of Office at the next meeting. (minute reference 26/018)

Apologies for absence

Cllrs Annette Osler, Javey Osler, Darren Smith, Sue Welch (Vice Chair); the meeting was quorate.

3. Applications for the co-option of a Councillor for the 1 vacancy.

None received. Discussion ensued about the appointment of a Youth Representative to the Parish Council; Councillors will consider suitable candidates and bring suggestions to the next meeting.

4. Declarations of Interest and Dispensation Requests

None.

Chairman..... Date.....

5. Public Speaking
 - a. Members of the Public

The two members of the public present had attended specifically for Item 7a and will speak to that item.

- b. District Councillor Martin Storey.

The Chair welcomed Councillor Storey to the meeting.

Councillor Storey congratulated Cllr Stabile-Barnett on his re-election as Parish Council Chair.

Cllr Storey advised that our new County Councillor is Sue Prigg.

Works to the new Queen Elizabeth Hospital are on schedule and funding is in place.

The new Borough Planning system will come into operation in the autumn; officers will make 99% of decisions and committee input will be negligible. There will be eleven members on the new planning board, with fewer meetings. Calling-in will no longer be available to Borough Councillors, Parish Councils will remain as a statutory consultee.

The new Local Plan is in consultation; the new target is for approximately 900 new houses which is a challenging number. The developer for the Phase 1 West Winch development was approved but the developer has now withdrawn; however, the relief road funds have been ring-fenced.

The Chair thanked Cllr Storey for his superb service on behalf of the Parish Council over many years.

6. To approve the minutes of the Parish Council meeting held on 7th April 2026
The minutes of the Parish Council meeting held on 7th April 2026 were APPROVED as a true and correct record of the meeting and signed by the Chair.
Proposed Cllr C Edwards, seconded Cllr D Edwards, all in favour (minute reference 26/019)
7. Updates from previous minutes and consider any further actions
 - a. Diversion of Bridleway 15

Two parishioners with a direct and urgent interest in this matter attended and addressed Councillors; Borough Councillor Storey also took part in the discussions.

Councillors resolved: 'Councillors wish to see this matter resolved in the spirit of the Government guidelines without disturbance to the occupants.' (minute reference 26/020)

Cllr Storey offered to work with the parishioners to try and resolve the matter satisfactorily.

8. Finances

- a. To receive an account update.
An account summary up to 30th April 2026 was presented to the meeting. (Attached)
- b. To receive up-to-date bank reconciliations.
The bank reconciliation to 30th April cannot be completed as the final Lloyds Bank statement is awaited, the Clerk/RFO will present a complete reconciliation to the next meeting.
- c. To approve payments and receipts, as presented and any additional payments received before the meeting.
The payments list totalling £5223.83 was presented; and signed by the Chairman as a true record. (Attached) (minute reference 26/021)
- d. To resolve to renew the annual insurance policy due on 1st June 2026.
Proposed Cllr Goodwin, seconded Cllr D Edwards that the asset register review cannot be completed prior to 1st June so the insurance should be renewed as per quotation, and any changes should be made as a mid-year adjustment. All in favour (minute reference 26/022)

9. Planning

- a. Planning applications received from Kings Lynn and West Norfolk Borough Council prior to the meeting:
[None]
- b. Planning decisions made by Kings Lynn and West Norfolk Borough Council:
[None]

10. Highways

- a. Update on highways reports was received from Cllr I Goodwin
The overgrown footpath issue reported to the Landlord has not yet been dealt with.
A list of outstanding repairs and issues should be sent to Cllr Prigg our new County Councillor
The Clerk is to liaise with Feltwell PC over the joint issues we face.
- b. SAM2 results and update
Data printouts were presented to the meeting
The delivery of the new SAM is imminent
Volunteers are still needed to form a Speedwatch group
- c. A10 Southery junctions
A visit has been confirmed by our MP Terry Jermy to the Parish later in the year to discuss this matter and others.

11. Playing Field

- a. Resurfacing of playing field car park.
Thanks are due to Cllr Feltwell for her hard work in driving this project forward. Clerk to write to British Sugar thanking them for their generosity and for completing the work so efficiently without disturbance.
- b. Update on the Sports England funding.
£670 has been pledged so far via Crowd funding, £2500 is budgeted by the Parish Council towards the project.
- c. Update on the Family Hub funding.
Work is ongoing, we will need to engage trades for the carpentry, electrical and plastering works. £2500 from budgeted funding was approved. Proposed Cllr D Edwards, Seconded Cllr C Edwards, all in favour. (minute reference 26/023)
- d. Bookings
Outdoor bookings are in place from SWISH, GKA and the School Sports Day
- e. Consider a request to site a storage container adjacent to the pavilion
Full planning permission will be required; it was agreed that this would be funded by the Parish Council. Scale drawings of the site will be required.
- f. Garage roof – wind damage and repairs
Work not yet completed.
- g. Reinstatement of playing field fence to historic state
This work would reinstate segregation of the playing field from the car park (while allowing for machinery access). Cllr Goodwin to investigate options and costs.
- h. Additional picnic bench(es) adjacent to the play area
There is no budget for this, matter deferred to the next meeting.

12. Open Spaces

- a. Reinstatement of boundary fence
Councillors are keen to see this work completed, Clerk to contact the Community Payback Team organiser to move this forward
- b. Unregistered land next to Village Hall
The Clerk has written to the Land Registry; their response is that the land was registered as instructed by Fraser Dawbarn solicitors. The clerk will write to the solicitor to seek a way forward to rectify this matter.
- c. Placement of a tree behind the bench on Recreation Drive

It was felt that bushes may be more appropriate because of the proximity of services, the Clerk will investigate options.
- d. Movement of soil and spraying in the playing field car park

It was agreed to defer this matter pending completion of the works under item 12a.

13. Remembrance Sunday Events

The Southery Poppy Project 2026 was introduced. Councillors agreed by acclaim that any excess poppies could be displayed on the Werehen. The organiser was applauded for her efforts.

14. Correspondence

- a. Forthcoming closure of A10 Ferry Bank

The Traffic Order has been circulated

- b. Confirmation of enrolment with NEST pensions

The Parish Council's account with NEST has been opened

- c. RLS Computer Systems confirming support package and compliance updates

The support contract has already resulted in improvements to the Clerk's email processes, RLS will assist in rolling out full usage of emails to Councillors.

15. Items for the next agenda

Bank signatories

Expenses charge card

Invitation to G's Fresh

Covid Plaque

16. Date of next meeting: Tuesday 9th June 2026 at 7pm, Southery Village Hall.

Meeting Closed: 9.00pm

12/05/2026, 19:31

Unity Trust Bank Online

Accounts

Search accounts

Q

Search by organisation name, account number, or account title.

Balance

☒ Less than

☐ More than

£

GBP

Account type

All

▼

Account status

All

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Search

X Reset

Southery Parish Council

£ 69,049.12

20553689 • SPC Current Account

Current T1

£ 1,049.12

Available: £ 1,049.12

20553692 • SPC Parish Council

Instant Access

£ 68,000.00

Available: £ 68,000.00

<https://online.unity.co.uk/accounts-list>

1/1

Chairman..... Date.....

12 May 2025 (2026-2027)

Southery Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
3 Bin collection	13/05/2026		20553689	Current Ai	Dog Waste Bin Emptying	BCKLWN	S	1,822.08	364.42	2,186.50
11 Meeting Room Hire	13/05/2026		20553689	Current Ai	Hall Hire	Southery Village Hall	X	45.00		45.00
12 SAN2 expenses	13/05/2026		20553689	Current Ai	SAN2	Westcoast	S	216.00	43.20	259.20
13 Stationery	13/05/2026		20553689	Current Ai	Stationary	Susan Welch	X	8.99		8.99
14 Clerk Salary	13/05/2026		20553689	Current Ai	Clerk Pay	N L Watson	X	771.10		771.10
17 Playing Field Grass-Cutting	13/05/2026		20553689	Current Ai	Grass Cutting	Nurtura	S	784.57	155.93	941.50
18 Streetlight Maintenance	13/05/2026		20553689	Current Ai	Streetlight Maintenance	GBM Lighting Services	S	58.20	11.64	69.84
22 Playing Field Grass-Cutting	13/05/2026		20553689	Current Ai	Grounds Maintenance	Nurtura	S	784.57	155.93	941.50
Total								4,490.71	733.12	5,223.83

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