



**Minutes of the Southery Parish Council meeting held on
Tuesday 9th June 2026 at 7.00 pm
in Southery Village Hall, Recreation Drive, PE38 0NB.**

Email: clerk@southeryparishcouncil.gov.uk
Phone: 07522 137101

In attendance: Cllrs Chris Edwards, Diane Edwards, Christine Feltwell, Javey Osler, Darren Smith, Chris Stabile-Barnett (Chair), Sue Welch, Roger Whitehead.

Also present: Cllr Sue Prigg, Norfolk County Council; Cllr Martin Storey, Borough Council of Kings Lynn and West Norfolk

Members of the public: 1

Clerk: Neil Watson

1. Apologies for absence

Cllr Goodwin & Cllr Annette Osler; the meeting was quorate.

2. Applications for the co-option of a Councillor for the 1 vacancy.
None received.

3. Declarations of Interest and Dispensation Requests
None.

4. Public Speaking
 - a. Members of the Public

[None]

- b. District Councillor Martin Storey.

Cllr Storey welcomed Cllr Prigg and said he is looking forward to working with her in the future.

The Borough Planning Committee has reduced to 13 members and further reductions are possible. There is great pressure to meet the new build target of almost 1000 properties across the Borough.

The Queen Elizabeth Hospital project is on target.

The West Winch project is currently stalled.

There are various grant funding opportunities for Parishes outlined on the Borough website.

- c. County Councillor Sue Prigg

The is no update on Local Government Reorganisation while the challenge to the proposed arrangements takes place.

There are proposed major works on the A10 from September onwards
A letter from Southery WI regarding local bus services has been received and is being looked into.

Complaints about eBikes have been received and are being investigated.

This Parish Council have passed their briefing paper to Cllr Prigg about the ongoing A10 junctions issues. Cllr Prigg is aware of plans for the northern junction but not the southern junction. They are both dangerous junctions and Cllr Prigg is aware of the Parish Council's request for speed limit reductions to 50mph at the junctions.

It was noted that the southern junction bollards are being misused and damaged – Andy Wallance, Highways Manager has assessed both layouts.

Cllr Prigg will look into the delays in the worn and indistinct white lines being renewed.

It was noted that there is increased heavy and agricultural machinery traffic through the Parish and especially past the school, causing congestion.

5. To approve the minutes of the Parish Council meeting held on 13th May 2026
The minutes of the Parish Council meeting held on 13th May 2026 were APPROVED as a true and correct record of the meeting and signed by the Chair.
Proposed Cllr Welch, seconded Cllr D Edwards, all in favour (minute reference 26/024)
6. Updates from previous minutes and consider any further actions
 - a. Diversion of Bridleway 15

Cllrs Storey and Prigg have both been working with the parishioners and the matter is moving towards a resolution.

7. Finances

- a. To receive up-to-date bank reconciliations.
Proposed Cllr Smith, seconded Cllr Welch, agreed by acclaim and signed by the Chair as a true record. (minute reference 26/025)
- b. To approve payments and receipts, as presented and any additional payments received before the meeting.
Proposed Cllr D Edwards, seconded Cllr C Edwards, agreed by acclaim and signed by the Chair as a true record. (minute reference 26/026)
- c. Receive and accept the Internal Auditor's Report for 2025/26
Proposed Cllr Welch, seconded Cllr Stabile-Barnett, agreed by acclaim. (minute reference 26/027)
- d. Review and accept the Statement on Internal Control for 2025/26 (AGAR p3)
Proposed Cllr Welch, seconded Cllr Stabile-Barnett, agreed by acclaim. (minute reference 26/028)

- e. Complete the Annual Governance Statement for 2025/26 (AGAR p4)
Proposed Cllr Welch, seconded Cllr D Edwards, agreed by acclaim. (minute reference 26/029)
- f. Accept the Accounting Statements for 2025/26 (AGAR p5)
Proposed Cllr Stabile-Barnett, seconded Cllr Welch, agreed by acclaim. (minute reference 26/030)
- g. Approve the Notice of Public Rights for inspection of the 2025/26 accounts.
Proposed Cllr Welch, seconded D Edwards, agreed by acclaim. (minute reference 26/031)
- h. Approve the annual list of pre-authorised payments
Proposed Cllr C Edwards, seconded Cllr D Edwards, agreed by acclaim. (minute reference 26/032)
- i. Agree to appoint additional bank signatories
It was agreed to appoint Cllrs D Edwards and Smith as additional signatories. Proposed Cllr Stabile-Barnett, seconded Cllr Welch, agreed by acclaim. (minute reference 26/033)
- j. Agree the issue of an expenses charge card for use by the Clerk
Issue of an expenses card with a credit limit of £500 was approved.
Proposed Cllr Welch, seconded Cllr D Edwards, agreed by acclaim. (minute reference 26/034)

8. Planning

- a. Planning applications received from Kings Lynn and West Norfolk Borough Council prior to the meeting:
26/00863/FM - Councillors have no objection to the development per se but feel strongly that any approval should only be in conjunction with a reduction in the speed limit on this piece of road (ideally to 40mph).

This would recognise both the proximity to the A10 and Southery village, and the sharp bend – the 60mph limit is already considered to be too high and this development will introduce more traffic at this busy spot.

26/00845/F - No comment on this application.
- b. Planning decisions made by Kings Lynn and West Norfolk Borough Council:
[None]

9. Highways

- a. Update on highways reports was received from Cllr I Goodwin
No report from Cllr Goodwin.
It was noted that various road dressing and repairs are scheduled for overnight work over the next few weeks, with associated road closures.

- b. SAM2 results and update
Data printouts were presented to the meeting. Speed limits are being reasonably well observed.
The new SAM has arrived and will be placed outside the school.
Volunteers are still needed to form a Speedwatch group
- c. A10 Southery junctions
See item 4c above.

10. Playing Field

- a. Update on the Sports England funding.
£1930.00 has been raised so far, £500 was donated by SWISH via Cllr Feltwell and generous donations have been received from 645 Services Ltd and A2F Associates. The Sport England pledge can be requested again once the Parish Council target is reached. Positioning and scheduling of the equipment is to be decided.
- b. Update on the Family Hub funding.
Work is ongoing, the electrician has started work, the kitchen will soon be installed and plastering will be started soon. Councillors expressed thanks to Cllr Stabile-Barnett for the many hours he has invested personally in this project.
- c. Bookings
There are various bookings for the recreation field and toilets over the summer, the grass cutting schedule is to be checked for conflicts. It was agreed to investigate using the services of a local cleaner to service the recreation field toilets. (See item 14)
- d. Consider a request to site a storage container adjacent to the pavilion
Ongoing project
- e. Garage roof – wind damage and repairs
The work is now complete
- f. Reinstatement of playing field fence to historic state
Defer to next meeting, Cllr Goodwin is investigating
- g. Additional picnic bench(es) adjacent to the play area
Defer pending the creation of the meadow area

11. Open Spaces

- a. Reinstatement of boundary fence
Cllrs Stabile-Barnett & Welch and the Clerk met with the unpaid work manager to complete a risk assessment and set dates for the work. (Prov Sunday 21st June).
- b. Unregistered land next to Village Hall

After discussion of the solicitor's comments and quotation it was agreed to proceed with registration of the land. Prop Cllr Welch, seconded Cllr J Osler, all in favour. (minute reference 26/035)

- c. Placement of a tree behind the bench on Recreation Drive

Deferred awaiting further information.

- d. Movement of soil and spraying in the playing field car park
It was agreed to defer this matter pending completion of the works under item 11a.
- e. Covid Plaque
Cllr Welch will bring the plaque to the next meeting

12. Correspondence

- a. Riverside News, Hilgay – possible collaboration
Defer to next meeting – a working group is proposed with one representative from each interested local group.
- b. Invitation to G's Fresh of Barway
The Clerk will issue an invitation to the company for a representative to attend a meeting to discuss village initiatives and how we can work together.

- 13. Adopt an IT Policy for compliance with Assertion 10 of the AGAR
Proposed Cllr D Edwards, Seconded Cllr Smith, all in favour. (minute reference 26/036)

- 14. Items for the next agenda
30min session pre-meeting to set up devices for use with .gov.uk emails
All items deferred above
Remembrance Day refreshments
Secure the services of an ad-hoc cleaner and handyman to support Parish events and maintenance.

- 15. **Date of next meeting: Tuesday 14th July 2026 at 7pm, Southery Village Hall.**

Meeting Closed: 8.50 pm

6 June 2026 (2026-2027)

Southery Parish Council

Prepared by: Nick Watson, Clerk/RFO Date: 31.5.2026
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/05/2026		
	Cash in Hand 01/04/2026		30,443.23
	ADD Receipts 01/04/2026 - 31/05/2026		42,499.08
			72,942.31
	SUBTRACT Payments 01/04/2026 - 31/05/2026		11,735.03
	Cash in Hand 31/05/2026 (per Cash Book)		61,207.28
B	Cash in hand per Bank Statements		
	00640992 Lloyds Community Acco 31/05/2026	0.00	
	07268584 Lloyds Instant Access A 31/05/2026	0.00	
	20553689 Current AC UTB 31/05/2026	207.28	
	20553692 - Deposit Account UTB 31/05/2026	61,000.00	
			61,207.28
	Less unrepresented payments		
			61,207.28
	Plus unrepresented receipts		
	Adjusted Bank Balance		61,207.28
	A = B Checks out OK		

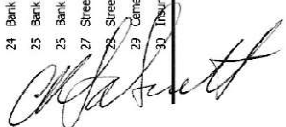
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08 June 2026 (2026-2027)

Southery Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
1. Clerk Expenses and Allowance	07/04/2026		00640992 Lloyds Coi		Clerk Expense	N L Watson	X	13.60		13.60
2. Streetlight Maintenance	07/04/2026		00640992 Lloyds Coi		Streetlight Maintenance	K&M Lighting Services	S	58.20	1.64	59.84
3. Bin collection	13/05/2026		00640992 Lloyds Coi		Dog Waste Bin Emptying	BCKLWN	S	1,322.00	364.12	2,186.50
4. Bin collection	07/04/2026		00640992 Lloyds Coi		Litter Bin Emptying	BCKLWN	X	567.80		567.80
5. Repairs and Renewals	07/04/2026		00640992 Lloyds Coi		Repairs	Satchwell Builders Ltd	S	150.00	30.00	180.00
6. Clerk Salary	07/04/2026		00640992 Lloyds Coi		Clerk Pay	N L Watson	X	1,250.00		1,250.00
6. Clerk Expenses and Allowance	07/04/2026		00640992 Lloyds Coi		Clerk Pay	N L Watson	X	25.00		25.00
7. Clerk Salary	08/04/2026		00640992 Lloyds Coi		Clerk Pay	N L Watson	X	-255.15		-255.15
8. Pavilion refurb	08/04/2026		00640992 Lloyds Coi		Building materials	M&M BS Kings Lynn	S	782.05	157.41	944.47
9. Pavilion refurb	25/04/2026		00640992 Lloyds Coi		Building materials	M&M BS Kings Lynn	S	432.25	86.45	518.71
10. General Village Maintenance	25/04/2026		20553689 Current Ai		Grounds Maintenance	Cliff I Guckwin	S	39.17	7.83	47.00
11. Meeting Room Hire	13/05/2026		20553689 Current Ai		Hall Hire	Southery Village Hall	X	45.00		45.00
12. S&M2 expenses	13/05/2026		20553689 Current Ai		S&M2	Westodoc	S	215.00	43.20	258.20
13. Stationery	13/05/2026		20553689 Current Ai		Stationery	Susan Welch	X	8.99		8.99
14. Clerk Salary	13/05/2026		20553689 Current Ai		Clerk Pay	N L Watson	X	771.10		771.10
15. Clerk Salary	15/05/2026		20553689 Current Ai		Pension Contributions	First Pensions	X	22.90		22.90
15. Pension	15/05/2026		20553689 Current Ai		Pension Contributions	First Pensions	X	76.33		76.33
15. Hardymen Code	28/04/2026		20553689 Current Ai		Handyman Jobs	Mr Sparkle	X	72.00		72.00
17. Paying Field Grass-Cutting	13/05/2026		20553689 Current Ai		Grass Cutting	Rurture	S	784.67	156.93	941.60
18. Streetlight Maintenance	13/05/2026		20553689 Current Ai		Streetlight Maintenance	K&M Lighting Services	S	58.20	11.64	69.84
20. IT/Website/Microsoft	03/05/2026		20553689 Current Ai		Email & Domain name regmt	RLS Computer Services Ltd	S	25.00	5.00	30.00
21. Bank Charges	29/05/2026		20553689 Current Ai		Bank Service Charge	Unity Trust Bank	X	4.90		4.90
22. Paying Field Grass-Cutting	13/05/2026		20553689 Current Ai		Grounds Maintenance	Rurture	S	784.67	156.93	941.60
23. Admin expenses	11/05/2026		20553689 Current Ai		Mobile Phone	ID Mobile	S	5.00	1.00	6.00
24. Bank Charges	23/04/2026		00640992 Lloyds Coi		Bank Service Charge	Lloyds Bank	X	4.25		4.25
25. Bank Charges	23/04/2026		00640992 Lloyds Coi		Bank Service Charge	Lloyds Bank	X	4.25		4.25
25. Bank Charges	23/04/2026		00640992 Lloyds Coi		Bank Service Charge	Lloyds Bank	X	-4.25		-4.25
27. Streetlight Electric	23/04/2026		00640992 Lloyds Coi		Streetlight Electricity	NPower	L	313.98	15.70	329.68
28. Streetlight Electric	22/05/2026		20553689 Current Ai		Streetlight Electricity	NPower	L	269.35	13.47	282.83
29. Cemetery Water	20/05/2026		20553689 Current Ai		Cemetery Water	Anglian Water	X	21.65		21.65
30. Insurance	26/05/2026		20553689 Current Ai		Insurance	Clear Insurance	X	2,209.39		2,209.39
Total								10,673.41	1,061.52	11,735.03



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06 June 2025 (2026-2027)

Southery Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1 Bank Interest	09/04/2025		07268584 Lloyds Ins		Bank Interest	Lloyds Bank	X	12.33		12.33
2 Precept	13/04/2026		00540992 Lloyds Coi		Precept	BOKLWN	X	31,705.64		31,705.64
3 Grant Funding	22/04/2026		00540992 Lloyds Coi		REQ Grant Funding	Norfolk County Council	X	10,000.00		10,000.00
4 Burial Fees	23/04/2025		07268584 Lloyds Ins		Burial Fee	P.R. Iewes and Sons Fine	X	780.00		780.00
5 Bank Interest	07/05/2026		07268584 Lloyds Ins		Bank Interest	Lloyds Bank	X	1.11		1.11
Total								42,499.08		42,499.08



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