



All Councillors are hereby summoned to the Annual Parish Council meeting of Southery Parish Council to be held on **Tuesday 9th June 2026 at 7.00 pm at Southery Village Hall, Recreation Drive, PE38 0NB.**

Members of the Public and Press are welcome to attend

Neil Watson

Parish Clerk & Responsible Financial Officer

Email: clerk@southeryparishcouncil.gov.uk

Phone: 07522 137101

Agenda published: 2nd June 2026

AGENDA

- 1. To accept apologies for absence**
- 2. To consider any applications for the co-option of a Councillor for the 1 vacancy.**
- 3. To receive Declarations of Interest on Agenda Items and Dispensation Requests**
- 4. Public Speaking** (*3 minutes per person, a maximum of 15 minutes*)
 - a. Members of the Public
 - b. District & County Councillors
- 5. To approve the minutes of the Parish Council meeting held on 13th May 2026.**
- 6. To receive updates from previous minutes and consider any further actions.**
- 7. Finances**
 - a. To receive up-to-date bank reconciliations.
 - b. To approve payments and receipts, as presented and any additional payments received before the meeting.
 - c. Receive and accept the Internal Auditor's Report for 2025/26
 - d. Review and accept the Statement on Internal Control for 2025/26 (AGAR p3)
 - e. Complete the Annual Governance Statement for 2025/26 (AGAR p4)
 - f. Accept the Accounting Statements for 2025/26 (AGAR p5)
 - g. Approve the Notice of Public Rights for inspection of the 2025/26 accounts.
 - h. Accept the accounts to 31st May 2025, including receiving up-to-date bank reconciliations.
 - i. Agree to approve on-line payments and sign cheques.
 - j. Approve the annual list of pre-authorised payments
 - k. Agree to appoint additional bank signatories
 - l. Agree the issue of an expenses charge card for use by the Clerk

8. Planning

- a. To consider any planning applications received from Kings Lynn and West Norfolk Borough Council prior to the meeting:

9. Highways

- a. To receive an update on highways reports. (Cllr I Goodwin)
- b. To receive the SAM2 results and update. (Cllr C Stabile-Barnett)
- c. A10 Southery junctions

10. Playing Field

- a. To receive an update on the Sports England funding application. (Cllr C Stabile-Barnett).
- b. Family Hub Funding (Cllr C Stabile-Barnett) including employment of specialised trades on the pavilion refurbishment.
- c. Bookings
- d. Consider a request to site a storage container adjacent to the pavilion
- e. Garage roof – wind damage and repairs
- f. Reinstatement of playing field fence to historic state (AO)
- g. Additional picnic bench(es) adjacent to the play area

11. Open Spaces

- a. Reinstatement of boundary fence
- b. Unregistered land next to village hall
- c. Placement of a tree behind the bench on Recreation Drive (CE)
- d. Movement of soil and spraying in the playing field car park
- e. Covid plaque

12. Correspondence

- a. Riverside News, Hilgay – possible collaboration
- b. Invitation to G's Fresh of Barway

13. Adopt an IT Policy for compliance with Assertion 10 of the AGAR

14. Items for the next agenda.

15. Date of next meeting – Tuesday 14th July 2026 at 7.00pm, Southery Village Hall