



**Minutes of the Southern Parish Council meeting held on
Tuesday 14th July 2026 at 7.00 pm
in Southery Village Hall, Recreation Drive, PE38 0NB.**

Email: clerk@southeryparishcouncil.gov.uk
Phone: 07522 137101

In attendance: Cllrs Diane Edwards, Christine Feltwell, Ian Goodwin, Javey Osler, Darren Smith, Chris Stabile-Barnett (Chair), Sue Welch, Roger Whitehead.

Also present: Cllr Sue Prigg, Norfolk County Council

Members of the public: 2

Clerk: Neil Watson

1. Apologies for absence

Cllr Chris Edwards & Cllr Annette Osler; the meeting was quorate.

2. Applications for the co-option of a Councillor for the 1 vacancy.

None received.

3. Declarations of Interest and Dispensation Requests

None.

4. Public Speaking

- a. Members of the Public

No member of the public spoke at this time

- b. District Councillor Martin Storey.

No report

- c. County Councillor Sue Prigg

Cllr Prigg advised that the Norfolk Community Fund (£5000 per County Councillor) has been closed and the funds reallocated to the Fire Service. In addition, the Local Highways Fund (£11,000 per County Councillor) has been closed and the funds redirected to Highways at the area level.

A judicial review has been lodged against Local Government Reorganisation; it is business as usual at County Hall while this process continues.

After enquiry it is apparent that there is no realistic prospect of a bus service to Ely.

Stopping bus services at Downham Market station poses logistical issues.

The major A10 roadworks have been delayed until March 2027 to ensure that the works provide a full solution to the problems.

5. To approve the minutes of the Parish Council meeting held on 9th June 2026
The minutes of the Parish Council meeting held on 9th June 2026 were APPROVED as a true and correct record of the meeting and signed by the Chair.
Proposed Cllr Goodwin, seconded Cllr Smith, all in favour (minute reference 26/037)

6. Updates from previous minutes and consider any further actions
a. Parish Newsletter

A Southery-specific newsletter would need funding, expertise and volunteers. Hilgay Parish have the expertise and may be prepared to allow collaboration with their publication on a cost-sharing basis.

Recent experience from the village hall suggests that a door-to-door leaflet drop increased interest and ticket sales for a recent event.

Co-operation with Hilgay could be with an 'advert' initially, moving towards a shared publication, which would need to be agreed with Hilgay Parish Council.

Decision deferred to the next (September) meeting.

7. Finances

- a. Accept the accounts to 30th June 2026 (including bank reconciliation)
Proposed Cllr Smith, seconded Cllr Stabile-Barnett, agreed by acclaim and signed by the Chair as a true record. (minute reference 26/038)
- b. To approve on-line payments and sign cheques.
Proposed Cllr D Edwards, seconded Cllr Welch, agreed by acclaim and signed by the Chair as a true record. (minute reference 26/039)

8. Planning

- a. Planning applications received from Kings Lynn and West Norfolk Borough Council prior to the meeting:
[None this month]
- b. Planning decisions made by Kings Lynn and West Norfolk Borough Council:
[None this month]

A schedule of all planning applications waiting a decision is available at [View and track planning applications | View and track planning applications | Borough Council of King's Lynn & West Norfolk](#).

The Parish Council has made comments to the LPA as appropriate in their role as a statutory consultee.

9. Highways

- a. Update on highways reports was received from Cllr I Goodwin
White lining on the A10 is even more important now the major works have been deferred.
Church Gate footpath is in poor condition
23 Hall Close hedges are intrusive
Cllr Goodwin will update the Highways portal with these matters
- b. SAM2 results and update
Data shows that the Feltwell Road unit does not demonstrate much of an issue, however the Lynn Road unit records numerous instances of excess speed – if this trend continues the Police will be invited to carry out an enforcement session
Volunteers are still needed to form a Speedwatch group
- c. A10 Southery junctions
The junctions continue to be dangerous, our concerns will be relayed again to the MP, County and Borough Councillors

10. Playing Field

- a. Update on the Sports England funding.
The fundraising target was not met and Sports England withdrew their offer of support. However the fund raising remains active and pledges are still arriving. Decision deferred to the next (September) meeting whether to install two items of equipment with funds held.
- b. Update on the Family Hub funding.
The grant review meeting is on 21st July. There is now a functional kitchen, the window and window shutter issues are ongoing.
Having the pavilion available for use by small groups (especially children) linked to the playground is a great resource for the Parish.
- c. Consider a request to site a storage container adjacent to the pavilion
It was resolved (prop Cllr Goodwin, seconded Cllr D Edwards, all in favour) that a container be placed temporarily while the planning application is pursued. The conifers bordering the area will need to be reduced to permit the siting. (minute reference 26/040)
- d. Reinstatement of playing field fence to historic state
Decision deferred to the next (September) meeting, quotations awaited

11. Open Spaces

- a. Reinstatement of boundary fence
Cllrs Stabile-Barnett & Welch and the Clerk met with Mr Burton, who did not demur at the proposed location of the new fence. All materials have been delivered for the project and installation has started.

- b. Unregistered land next to Village Hall
The solicitor has been instructed.

- c. Covid Plaque

The plaque was presented to the meeting. It was agreed to mount it on the base of the village sign. Cllr Goodwin will complete this work.

12. Correspondence

An email expressing an interest in joining the Parish Council has been received, the Clerk will process this

A letter from a parishioner regarding speeding on Lynn Road

A letter from a parishioner concerning vandalism on Recreation Road

13. Project and communication updates

- a. Remembrance Day Planning

The road closure application has been submitted

- b. Use of .gov.uk emails and communication generally

The majority of Councillors are now using their .gov.uk email address

- c. Bookings for Recreation Field including cleaning schedule

A full list will be passed to the Clerk

- d. Community Payback Team – monitoring and communication

New procedures in place

- e. Cemetery Bench

This has now been installed

- f. Grounds maintenance schedule and compliance

Nurture have caught up with their schedule

14. Items for the next agenda

All items deferred above

Secure the services of an ad-hoc cleaner and handyman to support Parish events and maintenance.

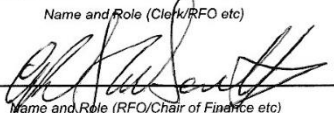
15. Date of next meeting: Tuesday 8th September 2026 at 7pm, Southery Village Hall.

Meeting Closed: 8.40 pm

1 July 2026 (2026-2027)

Southery Parish Council

Prepared by: NAIL WATSON Clerk/RFO Date: 30.6.2026
Name and Role (Clerk/RFO etc)

Approved by:  Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/06/2026		
	Cash in Hand 01/04/2026		30,443.23
	ADD Receipts 01/04/2026 - 30/06/2026		47,168.23
			77,611.46
	SUBTRACT Payments 01/04/2026 - 30/06/2026		22,679.16
	Cash in Hand 30/06/2026 (per Cash Book)		54,932.30
B	Cash in hand per Bank Statements		
	00640992 Lloyds Community Acco 30/06/2026	0.00	
	07268584 Lloyds Instant Access A 30/06/2026	0.00	
	20553689 Current AC UTB 30/06/2026	2,713.15	
	20553692 - Deposit Account UTB 30/06/2026	52,219.15	
			54,932.30
	Less unrepresented payments		
			54,932.30
	Plus unrepresented receipts		
	Adjusted Bank Balance		54,932.30
	A = B Checks out OK		

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Chairman..... Date.....

01 July 2026 (2026-2027)

Southerly Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
19 Cemetery Water	01/06/2026		20553689 Current A/c		Cemetery Water	Anglian Water	X	15.06		15.06
31 IT/Website/Microsoft	02/06/2026		20553689 Current A/c		Computer Support	RLS Computer Services Ltd	S	100.00	20.00	120.00
32 General Village Maintenance	02/06/2026		20553689 Current A/c		Dog Waste Bin Emptying	Mr Sparkle	X	72.00		72.00
33 Playground Equipment	02/06/2026		20553689 Current A/c		Sensory Playground	Wickstead Leisure Ltd	S	4,345.16	869.03	5,214.19
34 Clerk Salary	15/06/2026		20553689 Current A/c		Pension Contributions	Nest Pensions	X	22.90		22.90
34 Pension Costs PC	15/06/2026		20553689 Current A/c		Pension Contributions	Nest Pensions	X	76.33		76.33
35 Clerk Salary	15/06/2026		20553689 Current A/c		Clerk's Salary	N L Watson	X	745.10		745.10
35 Working From Home Allowance	15/06/2026		20553689 Current A/c		Clerk's Salary	N L Watson	X	26.00		26.00
36 Bank Charges	30/06/2026		20553689 Current A/c		Bank Service Charge	Unity Trust Bank	X	7.00		7.00
37 Playing Field Electric	16/06/2026		20553689 Current A/c		Electricity	Eon	L	71.34	3.57	74.91
38 Audits	09/06/2026		20553689 Current A/c		Audit	Sonya Blythe	X	125.00		125.00
39 Playground Maintenance	09/06/2026		20553689 Current A/c		Play Area Repairs	Sackwell Builders Ltd	S	2,250.00	450.00	2,700.00
40 Streetlight Maintenance	09/06/2026		20553689 Current A/c		streetlighting maintenance	K&M Lighting Services	S	58.20	11.64	69.84
41 Playing Field Grass-Cutting	09/06/2026		20553689 Current A/c		Grass Cutting	Nurture	S	784.67	156.93	941.60
42 Streetlight Electric	19/06/2026		20553689 Current A/c		Streetlight Electricity	NPower	L	236.13	11.81	247.94
43 Admin expenses	07/06/2026		20553689 Current A/c		Mobile Phone	ID Mobile	S	5.00	1.00	6.00
44 Crowdfunding	03/06/2026		20553689 Current A/c		Explorvate	Crowdfunder	S	41.88	8.38	50.26
45 General Village Maintenance	09/06/2026		20553689 Current A/c		Mole-Catching	Dunstone Pest Control	X	100.00		100.00
46 Meeting Room Hire	09/06/2026		20553689 Current A/c		Hall Hire	Southerly Village Hall	X	30.00		30.00
47 Cemetery Maintenance	15/06/2026		20553689 Current A/c		Bench	N L Watson	S	250.00	50.00	300.00
Total								9,361.77	1,582.36	10,944.13

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Chairman..... Date.....

01 July 2026 (2026-2027)

Southery Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
6 Crowdfunding	03/06/2026		20553689 Current Ac		Exploravate	Crowdfunder	X	1,670.00		1,670.00
7 Grant Funding	11/06/2026		20553689 Current Ac		Grant	BCKLWN	X	2,780.00		2,780.00
8 Bank Interest	30/06/2026		20553692 - Deposit		Bank Interest	Unity Trust Bank	X	219.15		219.15
Total								4,669.15		4,669.15

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